



No. 9-3/2008-IT

Dated 4th Mar 09

To
All CGMs (Telecom Circle)

Minutes of Meeting with respect to implementation of guidelines for CAF

Meetings were held daily from 24th Feb 09 to 227th Feb 09, where circles representatives from all four zones were called to discuss the status of implementation of CAF management guidelines. Barring two circles, all the circles were present in the meeting.

A presentation was given about the guidelines, and then discussion and issues raised by the circles were discussed.

The various issues raised by the circles during the discussion and the clarifications are as under

1. North zone, meeting on 24th Feb 09.

- 1.1. Tender document should be prepared centrally so that uniformity can be maintained across BSNL.

It is clarified that the matter is being looked into and shall be communicated shortly. **It may kindly be noted that the circles/ SSAs may examine at their end whether the tender is to be floated for getting the work done, or, the work can be done by BSNL staff. Circles / SSAs are independent to take decision at their end.**

- 1.2. Eligibility criterion of having scanned 10 million papers is on the higher side.

It is clarified that As per information collected from the market resources, there should not be any need to reduce this criterion. The circles can call the active vendors in this field, if required. Reducing the criterion may bring non professional vendors, and hence delays in the completion of the work. However, CGM may take the final decision under exceptional circumstances.

- 1.3. If the circle is not having the network extended till the SSAs or SDCAs than how can this package be implemented.

It was clarified that the network of the CMTS system can be used for loading of the images. The actual loading, after validation, can be done during non-peak hours. If the network is not extended till POCAF owner than the central server should be accessed through Broad Band.

- 1.4. Can the IT cell of the circle float the tender?

It was clarified that Any unit of the circle can float the tender. CGM can take the decision accordingly.



2. West Zone, meeting on 25th Feb 09

- 2.1. The estimated cost for scanning one CAF, including data entry, validation etc should be provided. Letter is received from Gujarat circle in this respect.

It is clarified that the matter is being looked into and shall be communicated shortly.

- 2.2. The software specification should be elaborated, so that uniformity can be maintained. Letter is received from Gujarat circle in this respect.

It is clarified that The specifications have already been given in the guidelines, but some more elaborations are being issued separately.

- 2.3. The format for the data dump that is to be given by B&CCS should be provided.

It is clarified that The format for the data dump is being issued separately.

- 2.4. The server specifications should be given.

It is clarified that the matter is being looked into and shall be communicated shortly.

3. East Zone, meeting on 26th Feb 09

- 3.1. Assam informed that a letter has recently been issued by CMTS cell in which a list of 18 fields is given which are mandatory for any activity. These fields should be taken in the data dump.

Clarification is Same as 2.3

- 3.2. The monitoring software should be procured centrally so that uniformity can be maintained.

Clarification is Same as 2.2

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[Information Technology Cell]

4. South Zone, meeting on 27th Feb 09

4.1. Some circles are ready to float the tender, but are requesting for uniformity.

Clarification is Same as 1.1

4.2. Software specifications, operating system, database, and front end should be specified.

Clarification is same as 2.2

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All participants